

7/2/81

introduced by: SCOTT BIDLIF

Proposed Ord. 81-425

Lois North  
Bill Reams  
Tracy J. Owen  
Gary Grant  
Bruce Laing  
Ruby Chow  
Paul Barden

ORDINANCE NO. 5559

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AN ORDINANCE relating to administration; specifying policies and required procedures regarding Executive appointments, and confirmation by the Council.

BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

SECTION 1. POLICY. Under the provisions of Section 340 of the Home Rule Charter, the appointments by the County Executive shall be subject to confirmation by a majority of the County Council. The Council intends to set policy regarding the status of Executive appointees prior to confirmation by the Council and the status of Executive appointees confirmed by the Council.

It is in the public interest that confirmation processes be conducted in a timely manner to insure the continuity of County government.

SECTION 2. Appointments-Status. All individuals appointed by the County Executive, per Section 340.40 of the Home Rule Charter, shall serve in an acting capacity, unless confirmed by the Council.

SECTION 3. Appointments-Referral to the Council for Confirmation. Within seven calendar days of any Executive appointment which is subject to Council confirmation, the Executive shall deliver written notice of said appointment to the Council accompanied by a proposed motion confirming the individual.

SECTION 4. Confirmation by the Council. Upon the receipt of the notification by the Executive of an appointment, accompanied by the proposed motion, the Council shall act to consider confirmation of the appointment within ninety days. Approval of the introduced motion by a majority of the Council shall constitute confirmation of the appointee. Once confirmed, the appointee is no longer serving in an acting capacity.

1           SECTION 5. Evaluation Criteria. In considering the con-  
2 firmation of Executive appointments to offices of management level  
3 responsibility, the Council shall base its review on the ability  
4 of the appointee to meet the following criteria:

5           1. A demonstrated reputation for integrity and  
6 professionalism.

7           2. A commitment to and knowledge of the responsibilities  
8 of the office.

9           3. A history of demonstrated leadership, experience and  
10 administrative ability.

11           4. The ability to work effectively with the Executive, the  
12 Council, other management, public agencies, private organizations,  
13 and citizens.

14           5. A demonstrated sensitivity to and knowledge of the  
15 particular needs and problems of minorities and women.

16           SECTION 6. Required Documentation To Be Submitted to The  
17 Council. The appointee, prior to review of the appointment by  
18 the Council, shall submit to the Chairman:

19           1. A full and complete resume of his/her employment history,  
20 to include references attesting to the stated employment  
21 experiences.

22           2. A signed statement acknowledging that the Council's con-  
23 firmation process may require the submittal of additional infor-  
24 mation relating to the background and expertise of the appointee.

25           SECTION 7. Minimum Procedures. Upon receipt of an Executive  
26 appointment, the chairman or his delegate, subject to the Council's  
27 rules of procedure, shall notify Councilmembers of the appointment  
28 and attempt to allow a minimum of one work week for individual  
29 members to submit written questions to the reviewing committee.  
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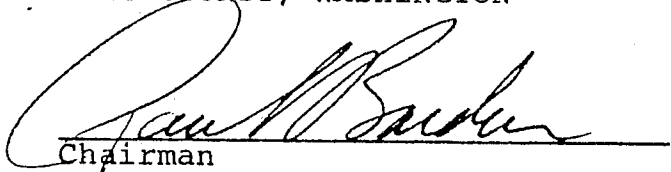
1 It is understood that written inquiries submitted to the  
2 reviewing committee, by individual Councilmembers, may require  
3 a written response from the appointee or the Executive, in  
4 matters pertaining to the process of appointment and other  
5 pertinent employment policies of King County.

6 INTRODUCED AND READ for the time this 22nd day of

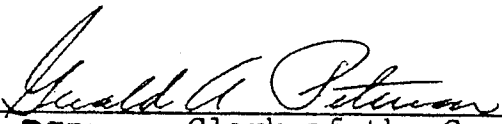
7 June, 1981.

8 PASSED this 6th day of July, 1981.


9 KING COUNTY COUNCIL  
10 KING COUNTY, WASHINGTON

11   
12 Chairman

13 ATTEST:

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15 DEPUTY. Clerk of the Council

16 APPROVED this 15th day of July, 1981.

17   
18 King County Executive